

**2022 ANNUAL INSPECTION LOG FOR SUB-SURFACE
STORMWATER MANAGEMENT FACILITIES**



Site Name: _____

Unit ID#: _____

Facility Location: _____

Facility Type: _____

A minimum of two to four inspections (or the number specified on the Operations and Maintenance Plan) must be performed each year. Below, please provide the date of the inspections, note the observations and list any area in need of maintenance and/or repairs. **All maintenance and/or repairs must be completed no later than December 31, 2022.** On the second page, describe the maintenance performed to correct any deficiencies. **Both pages must be returned for the submission to be complete. Submit a separate log for each facility.**

Date of Inspection	Trash/Floating Debris	Sediment	Structural Issues	Blocked Inlet/Outlet	Facility Holding Water	Other

Owner's Name (Please Print): _____ Phone Number: _____

Owner or Representative's Signature¹: _____ Date: _____

¹ To avoid the need for a scanner, you may electronically sign this document by typing your name as follows: "/s/ John Q. Public."

**2022 ANNUAL MAINTENANCE AND REPAIRS FOR SUB-SURFACE
STORMWATER MANAGEMENT FACILITIES**



Site Name: _____

Unit ID #: _____

Facility Location: _____

Facility Type: _____

***Describe the maintenance performed to remedy any deficiencies noted on the inspection log and the date on which it was performed. Attach before and after photos of the maintenance and/or repairs completed.**

Contractor's Name: _____

Contractor's Signature¹: _____ Phone Number: _____

Contractor's Address: _____

Logs are to be returned no later than **January 31, 2023** to: New Castle County, Department of Public Works, Attn: Carolyn Magnotti, via mail to: 187-A Old Churchman's Road, New Castle, DE 19720, fax: (302) 395-5802, or email: Carolyn.Magnotti@NewCastleDE.gov

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