



NEW CASTLE COUNTY
Department of Administration

Notice & Invitation to Bid

Churchmans Complex Maintenance Base "D" Garage Electrical Upgrade

Sealed bids are invited for the renovation of the Maintenance Base "D" Garage electrical and mechanical infrastructures for the facility's "Truck Half". The "Truck Half" work includes replacement of its electrical service, major mechanical equipment, lighting, panels, exhaust systems, infrared heaters, welding equipment, HCAV systems, etc. with associated power, conduit, controls, ductwork, piping etc. in accordance with the contract specifications and drawings.

The work is located at the Maintenance Base "D" Garage, 100 Churchmans road, New Castle, DE 19720.

Sealed bids addressed to the New Castle County Purchasing Division will be received by the Purchasing Division, New Castle County Government Center, 87 Reads Way, New Castle, DE, 19720, until **2:00 p.m. Tuesday, July 26, 2022** when they will be opened and read publicly.

Bid envelopes shall carry a clear notation "**Churchmans Complex, Maintenance Base "D" Garage Electrical Upgrade, Contract #2022-15, Bid #22-2216**". Plans and specifications may be obtained in the William J. Conner Building, 187-A Old Churchmans Road, New Castle, DE, 19720, on and after June 07, 2022, upon payment of \$50.00 (non-refundable). Please call **(302) 395-5749** or e-mail john.wolos@newcastlede.gov in advance to arrange for pick up or mailing.

Bids shall be accompanied by a bidder's bond or certified check in an amount equal to 10% of the bid price, payable to New Castle County and conditioned to be forfeited to said County for failure to enter into a contract, if awarded.

Awards, if any, will be made to the lowest responsible bidder. The County reserves the right to reject any and/or all bids and to waive minor irregularities. Bidders are required to submit all Proposal pages with their bid. The Proposal must be signed and sealed. A bid bond must be included with the Proposal. Any deviation from these instructions may result in the rejection of your bid. The successful Bidder will be required to give bond of a surety company, acceptable to the County, and licensed to do business in the State of Delaware, in the amount of the contract price.

PREQUALIFICATION

New Castle County will only accept bids from contractors prequalified with the County. Bidders may become prequalified by submitting the prequalification forms included in the specifications. The forms are also available from the Public Works Contracts Officer, john.wolos@newcastlede.gov; (302) 395-5749. Prequalification applications for this project must be received by the New Castle County Department of Public Works Contracts Officer, 187-A Old Churchmans Road, New Castle, DE 19720 by June 27, 2022.

CONTRACTOR RESPONSIBILITY CERTIFICATION

Contractors proposing to submit a bid to New Castle County for a Public Works contract expected to exceed \$500,000.00 are required to complete and submit a signed original Contractor Responsibility Certification (CRC) form. The New Castle County Department of Public Works, Contracts Officer must receive this executed form no later than the advertised deadline for bid submittals. Failure to submit the form by that time shall result in the County's inability to consider your bid for award. CRC forms submitted by facsimile will not be accepted. Bidders are encouraged to submit the form in advance of the Bid. The form is available at: <http://nccde.org/documentcenter/view/78>. Please see New Castle County Code Sect. 2.05.305(D) for additional requirements and information.

ALCOHOL & DRUG TESTING

New Castle County Code, Section 2.05.305 requires contractors and subcontractors to implement a mandatory alcohol & drug testing program for their employees who work pursuant to a Public Works contract. Included in the specifications for this project is an affidavit for certifying compliance with these Ordinances. This affidavit must be executed and submitted with the bid. Failure to submit the affidavit by that time shall result in the County's inability to consider your bid for award. Forms submitted by facsimile will not be accepted.

PREBID MEETING

There will be a **mandatory** pre-bid meeting at the project site, 100 Churchmans Road, New Castle, DE 19720, at **10:00 a.m. on June 14, 2022**. Covid restrictions require that all attendees, regardless of vaccination status, wear a face mask while in the building.

MBE/WBE PARTICIPATION

Minority and Women Business Enterprises (M/WBE) will be afforded full opportunity to submit bids and will not be subject to discrimination on the basis of race, color, national origin, sex religion, age, disability, or sexual orientation in consideration of this award.

Michael Hojnicky
Chief of Technology and Administrative Services
Bid # 22-2216