

**NEW CASTLE COUNTY GOVERNMENT EMPLOYEES' PENSION PROGRAM  
MINUTES of April 21, 2021**

The regular meeting of the Board of Trustees was held on April 21, 2021 by video conference in the Government Center, 87 Reads Way, New Castle, DE 19720.

**Rollcall Taken. The meeting was called to order at 8:19 a.m.**

<p><b><u>TRUSTEES PRESENT:</u></b>          Daniel McFadden, Chairperson          Daryl Brown, Trustee          Douglas Merrill, FOP Lodge #5          Jacqueline Jenkins, CHRO          Michael Finnigan, Trustee, Retirees          Michael Smith, CFO          Paul Frese, Trustee Non-Union Members          Regis Yurcich, Trustee, Local #1607          Rich Piekarski, Jr., Trustee, Local #3109          Saul Polish, Trustee, Local #3911</p>	<p><b><u>TRUSTEES ABSENT:</u></b>          Jon Hall, Trustee, Local #459          Terry Stone, Trustee</p> <p><b><u>OTHERS PRESENT:</u></b>          Lindsay Saienni, Investment Financial News          Bob Wasserbach, County Auditor          K. Springer</p>
<p><b><u>STAFF PRESENT:</u></b>          Frank Benevento, Pension Benefits Administrator          Grace Dehel, Pension Program Analyst          Daniel Mann, Pension Program Analyst          Judy Mitchell, First Asst. County Attorney          Rowena P. Liles, Program Analyst</p>	<p><b><u>INVITED GUESTS:</u></b>          Kevin Leonard, NEPC          Will Forde, NEPC          Conner Hayes, HarbourVest          Karen Simeone, HarbourVest          Shamafa Khan, Crayhill Capital Mgt.          Carlos Mendez, Crayhill Capital Mgt.</p>

**APPROVAL OF THE MINUTES**

The minutes from the March 17, 2021 meeting are attached for approval.

**A motion was made by Paul Frese and seconded by Saul Polish to approve the minutes from the March 17, 2021 meeting.**

**\*THE MOTION WAS ADOPTED UNANIMOUSLY.**

**APPROVAL OF THE INVOICES**

Boomershine Consulting Group	\$17,500.00	Jan 2021 Valuation & Ben Statement
CoHo Partners LTD	\$33,260.45	1 <sup>st</sup> Quarter 2021
Loomis Sayles	\$55,966.63	1 <sup>st</sup> Quarter 2021
MFS	\$139,467.58	1 <sup>st</sup> Quarter 2021
NEPC	\$64,265.76	4 <sup>th</sup> Quarter 2020
Peregrine Capital Mgt.	\$44,905.69	1 <sup>st</sup> Quarter 2021
Real Estate Mgt.	\$12,452.92	1 <sup>st</sup> Quarter 2021
Systematic Financial Mgt.	\$43,619.94	1 <sup>st</sup> Quarter 2021

**A motion was made by Saul Polish and seconded by Daryl Brown to approve the payment of invoices.**

**\*THE MOTION WAS ADOPTED UNANIMOUSLY.**

## **COORDINATOR'S REPORT by Frank Benevento**

- ❖ Gross Payroll and Employer Contributions for the month of February 2021.
- ❖ Pension Trust Asset Summary – February 2021
- ❖ Pension Payments - March 2021
  - Payees for March 1,516
  - Active Participants 1,056
    - DelPen 378
    - DelPen (ret) 73
  - Benefits total \$3,827,940.43

## **CAPITAL CALLS**

- TA Realty \$1,800,000.00 05/13/2021

## **DISTRIBUTION OF CAPITAL**

- Brookfield Capital Partners V \$102,493.03 03/18/2021
- Brookfield Capital Partners Fd IV \$427,078.56 03/19/2021
- Sixth Street Opp Partners \$39,771.00 03/26/2021
- HarbourVest Partners \$283,671.00 03/29/2021
- Lexington Partners \$57,834.00 03/31/2021
- TSSP Opp Partners IV(A) L.P. \$108,491.00 03/30/2021
- Northstar Mezzanine Partners \$42,127.00 04/15/2021

## **APPROVAL OF THE APPLICATIONS FOR BENEFITS**

### **Service Retirements**

(06042)	\$2,188.66	04/02/2021	PenPln
xxxxxxx Age 62 reduction	\$1,572.60	xxxxxxxxxxxxxxx	xxxxxxx
(06590)	\$2,538.47	05/14/2021	PenPln
(09642)	\$180.00	03/25/2021	SCGPen

### **Survivor Benefit**

(14939)	\$1,131.78	03/20/2021	RetGen
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### **Lump Sum Benefit**

(14938)	\$3,332.68	04/01/2021	RetGen
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### **Refund Benefits**

(14610)	\$1,625.93	04/01/2021	CPGen
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**A motion was made by Saul Polish and seconded by Daryl Brown to approve the service retirements, survivor, lump sum and refund benefits.**

**\*THE MOTION WAS ADOPTED UNANIMOUSLY.**

## **OLD BUSINESS**

- (Frank Benevento) - Update – 401(a) Defined Contribution Plan presentation follow-up. During our February 17, 2021 meeting, the Pension Board agreed to accept the recommendations in aggregate, on behalf of NEPC, as represented on page 16 of the 2021 401(a) defined contribution annual review presentation and to move to lower share classes, if available, given further discussions with NEPC and MetLife.

## **OLD BUSINESS (Cont'd)**

The NCC Deferred Compensation Committee also accepted the recommendations in aggregate, for the 457(b) Deferred Compensation Plan on March 11, 2021. During the NCC Deferred Compensation Committee meeting on April 8, 2021, it was determined by Legal that a Resolution would have to be passed by Council to approve the recommended changes. The Resolution is scheduled to be introduced on April 27, 2021 by Councilman George Smiley.

Any questions? *(No action necessary).*

**A question and answer session was held on the MetLife fund changes.**

## **NEW BUSINESS**

- Frank Benevento - Annual Report Memo to the County Administration and County Council per NCC Code Section 2.04.001. – *The memo was reviewed by the board and accepted.*

**A motion was made by Rich Piekarski and seconded by Saul Polish to approve the Annual Report Memo to the County Administration and County Council per NCC Code Section 2.04.001.**

**\*THE MOTION WAS ADOPTED UNANIMOUSLY.**

- Frank Benevento - Disability Retiree Income Summary for CY 2019 Private Credit Investment - *Frank informed the board that the information from the memo presented is for informational purposes only.*
- Will Forde, (NEPC) - *Provided a recap summary and introductions of the Private Credit Investment Managers.*
  - *Conner Hayes and Karen Simeone presented for HarbourVest Direct Lending Fund.*
  - *Shamafa Kahn and Carlos Mendez presented for Crayhill Capital Management.*

**A discussion was held on the manager presentations. NEPC recommends a \$2 million dollar allocation to each manager.**

**A motion was made by Daryl Brown and seconded by Saul Polish to commit \$3 million dollars to Crayhill Capital Management and \$2 million dollars to HarbourVest Direct Lending Fund for Private Credit investments.**

**\*THE MOTION WAS ADOPTED UNANIMOUSLY.**

- Kevin Leonard, (NEPC) - *Review the Preliminary Investment Performance “Flash” report for the period ending March 31, 2021 and the Tear Sheet for April 16, 2021. There was a discussion, question and answer session held.*

Dan – *For a future meeting, I would be curious as to what JP Morgan one of the real estate managers views are on the future of that space and how it will impact the fund.*

*NEPC recommends having JP Morgan and TA Realty come to a future meeting to discuss this issue. The portfolio is performing well. The one piece we’ve talked about is the Global Asset allocation through Mellon. We will have more on that when we bring back the first quarter report.*

Frank – Kevin or Will during last month’s meeting discussion on the Private Equity Pacing Plan we had mentioned a \$7 million dollar investment commitment to private equity in 2021. When do we want to look at inviting managers, for interviews for that?

Will – That \$7 million dollar figure is correct and reflective of the number we put in the Pacing Plan last meeting. In terms of timing that something Kevin and I need to talk to our research team internally and to see the market map and who’s out to market in terms of re-ups and the likes. Maybe at the next meeting we can come back with a work plan in terms of timing if that works for the board.

Dan – That is fine by me. Frank is there anything else.

Frank – No that is it for me.

Dan – The final thing I’ll say is Dan back to you glad to have you. I’m sure Frank and Row are very glad to have you. Good luck and we look forward to working with you.

Saul – I have one thing Dan. Frank did you want to say anything about the agenda for next meeting regarding training.

Frank – Yes so if we do have anyone that would like to participate in any of our conferences or professional development with any of our investment managers that are out there, please contact the administration staff myself, Rowena Grace or Dan. Typically, what we do in November of each year instead of doing them individually we like to introduce a small group that we may have for some travel for later this year.

Dan – Just out of curiosity are any of the typical conferences or training sessions that board members have attended in the past have they come out to say they are going to be in person this year?

Frank – I believe the first one and correct me if I’m wrong Saul is IFEBP or NEPC?

Kevin – Our conference is online.

Frank – It is NCPERS.

Saul – NCPERS still has not made any decision on their conferences. They’re doing some virtual training, but as far as their conferences go, they have not made any decisions yet and the International Foundation is now the only one scheduling in person for October.

## **ADJOURNMENT**

**A motion was made by Daryl Brown and seconded by Saul Polish to adjourn the meeting at 10:14 a.m.**

**\*THE MOTION WAS ADOPTED UNANIMOUSLY.**