

NEW CASTLE COUNTY GOVERNMENT BENEFIT COMMITTEE MEETING

MINUTES of March 11, 2020

The meeting of the NCC Benefits Committee was held on March 11, 2020 in the Manager’s Conference Room of the Government Center at 87 Reads Way, New Castle DE 19720.

The meeting was called to order at 8:33 am

COMMITTEE MEMBERS PRESENT:

- Karen Brown, Chairperson
- Michael Smith, CFO
- Nellie Hill, Non-Union Member
- Jonathan Yard, FOP Lodge #5 (Alt)
- Nate Beavers, Local #459
- Vincent Garlick, Non-Union Member
- LaTonya Frieson-Jones, Local #1607
- Kevin Maloney, FOP Lodge #5
- Jeffrey Maddocks, Sheriff’s
- Rich Piekarski, Jr., Local #3109
- Nicole Racine, Local #3109 (Alt)
- John Spence, Local #459 (Alt)
- Bill Wagner, Local 3911 (Alt)
- Saul Polish, Local 3911

STAFF PRESENT:

- Laura Hay, Assistant County Attorney II
- Vicki Workinger, Human Resources Assistant

COMMITTEE MEMBERS ABSENT:

- Jacqueline Jenkins, CHRO
- Candy Boayue, Non-Union Member
- Trina Lockard, Local #1607 (Alt)

OTHERS PRESENT:

- Kelly Tomczak
- Rinku Baneji

INVITED GUESTS:

Agenda Item	Discussion	Action
Old Business	Approval of 1/08/20 Meeting Minutes	<ul style="list-style-type: none"> • Minutes reviewed and approved.
New Business	<ul style="list-style-type: none"> • Benefit Committee Bylaws • Worksite Benefits Bid 	<ul style="list-style-type: none"> • Members will review the current Bylaws and bring corrections and suggestions to discuss at March’s meeting. • Meeting set for April 1, 2020 for USI to present the 7 bids received concerning worksite benefit plans.
Round Table Discussion	Final notes...	<ul style="list-style-type: none"> • Adjournment of meeting

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Meeting Summary

Karen welcomed everyone and called the meeting of the Benefit Committee to order.

First item discussed was the request to approve the minutes for 1/08/20.

Saul Polish made a motion to approve the minutes. The motion was seconded by Jeffrey Maddocks and approved.

Committee Bylaws Review

Under the conditions outlined in the bylaws the committee must review the bylaws each year. Karen handed out the latest copy of the Bylaws and went over page by page and explained the changes marked on each page. The committee was okay with approving the changes to the bylaws where it was updating information and as long as the language was in line with the union contracts. The recommended changes that did not fall in line with the union contracts they could not approve those updates. Karen took out any wording that did not match the language in the union contracts. Both Richard Piekarski and Nicole Racine has a copy of their union contract with them and they confirmed the working that was placed inside the contracts.

There was some discussion about Article 4 (Composition of the Benefits Committee), the wording in this section is a little awkward and unclear. After some discussion and suggestions from Vincent, Laura, Saul, LaTonya, and Nicole the committee was able to come up with an agreement as to the wording of this section.

A motion was made by Karen Brown to accept this edition of the Bylaws with corrections. The motion was seconded by Vincent Garlick and Saul Polish. The motion was approved.

Worksite Benefits Bid

Karen and USI have set up a special meeting for April 1, 2020 to discuss the bid for the County's worksite benefit plans. USI will be coming and presenting a summary of all 7 bids that have been received. After this presentation the committee will follow-up with each of their respective unions and report their recommendations to Karen by May 1st. The bid need to be awarded by the end of May to ensure that everything is in place in PeopleSoft for the next Open Enrollment period.

Next Steps

The next Benefit Committee meeting is scheduled for April 1, 2020. At this meeting the bid for the worksite benefit plans will be discussed.

Saul Polish made a motion to adjourn the meeting at 8:51 am. The motion was seconded by Richard Piekarski and approved.