



# New Castle County

## Maintenance Corporation Acknowledgement Receipt

Permit # \_\_\_\_\_

This Maintenance Corporation Acknowledgement Receipt dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the (Buyer) \_\_\_\_\_ and \_\_\_\_\_ (Co-Buyer), (individually and collectively "Buyer") who acknowledges receipt of the documents identified below from \_\_\_\_\_ ("Seller")

**LOT**  
 Street Address \_\_\_\_\_ in  
 the County of New Castle, State of Delaware  
 Community Name \_\_\_\_\_ Lot Number \_\_\_\_\_ Unit # \_\_\_\_\_  
 Subdivision Name \_\_\_\_\_ Plan drawn by \_\_\_\_\_ and dated \_\_\_\_\_

1. The Purchaser acknowledges that the Property is part of the \_\_\_\_\_ Homeowners Association / Maintenance Corporation and that the Purchaser has received the following Homeowners Association (HOA) / Maintenance Corporation Documents.
  - Annual Budget
  - Bylaws of Association (if applicable)
  - Declaration of covenants, restrictions, and easements applicable to the maintenance corporation including amendments
  - Maintenance Declaration
  - Other: \_\_\_\_\_
2. The Buyer acknowledges that they shall pay a one time initial capital assessment contribution at Settlement in the amount of \$ \_\_\_\_\_ and an estimated annual assessment of \$ \_\_\_\_\_, which is payable in the amount of \$ \_\_\_\_\_ per \_\_\_\_\_, made payable to \_\_\_\_\_.
3. Buyer acknowledges that the estimated annual assessment above is an estimate and it is subject to change and the Seller is not responsible for any difference from the estimate to the actual assessment.

I understand that in residential home sales, the Seller of a lot, his or her authorized agent, has an affirmative duty to inform the Purchaser about the maintenance corporation membership and educate the Purchaser about the members' responsibilities. Per Article 27 of the Unified Development Code (UDC), which governs Maintenance Corporations in New Castle County, Section 40.27.150 (Duty to Inform Home Buyer)

**I ACKNOWLEDGE THAT I HAVE RECEIVED A COMPLETE COPY OF THE MATERIALS IDENTIFIED ABOVE.**

PURCHASER:

Date: \_\_\_\_\_

Date: \_\_\_\_\_

SELLER/ Authorized Agent:

Date: \_\_\_\_\_ By: \_\_\_\_\_

Seller initials: \_\_\_\_\_

Purchaser's initials: \_\_\_\_\_

Co-Purchaser's initials: \_\_\_\_\_