

**AGENDA**  
**Land Preservation Task Force**  
**February 6, 2020 | 4:30 pm | Gilliam Building**  
77 Reads Way, New Castle, DE 19720

1. Housekeeping (10 minutes)
  - Review / approve meeting minutes
  - Suggestion of adjusting subcommittee meeting schedule/approach
  
2. Recap/update of key actions from January subcommittee meetings: (20 minutes)
  - a. Funding – referendum
  - b. Open Space – focus on criteria and reviewing hypothetical application of criteria
  - c. Ag – survey | review the literature; state program; criteria
  
3. Survey finalization, dissemination strategy (30 minutes)
  
4. Sub-Committee Work Time—focus on criteria (50 minutes)
  - Agricultural Subcommittee
  - Open Space Subcommittee
  - Funding Subcommittee (suggest this group divide into the other two)
  
5. Wrap up & Action Items (10 minutes)

\*See committee Action Items on the next page

## Committee Action Items:

*(Items listed should be completed by the noted meeting)*

*January subcommittees:*

- *review existing survey data, develop list of issues your committee wants to address through survey and have questions drafted/vetted*
- *During subcommittee meetings discuss survey approach (questions, distribution methods, level of analysis, etc.)*
- *Continue researching / sharing best practices and models*

*February task force:*

- *test draft survey*
- *develop distribution strategy*
- *distribute late February through March*

*March subcommittees:*

- *Review/discuss survey results*
- *Review existing conditions results*
- *Draft outline of goals/objectives for land preservation program*
- *Gap analysis*

*April task force:*

- *Refine, finalize goals/objectives/framework of land preservation program*

*May subcommittees:*

- *Further research / building database of resources*
- *Draft recommendations, criteria for prioritization*