

HOME Program Checklist for Federal Regulations

Federal Regulations and Fair Housing Requirements

The HOME program is subject to several Federal laws governing accessibility for disabled persons, fair housing for all potential tenants, and equal opportunity for housing and labor opportunities. In addition, environmental laws as it relates to awarding of HOME funds.

Environmental Assessment

- Does the proposed project involve the disturbing the ground or substantial rehabilitation of housing unit(s)?
 - Yes
 - No

- **IF YES**, which Environmental Assessment been performed?
 - Environmental Assessment
 - Phase I Audit
 - Phase II Audit

Historic Review

- Does the proposed project involve a National Register Historic Building or take place on a National Register Historic Site?
 - Yes
 - No

- **IF YES**, has the local Historic Preservation Office been notified and a work write-up (specifications) developed to comply with the Interior Department's Standards.
 - Yes
 - No

Lead Based Paint

- Does the proposed project contain Lead Based Paint?
 - Yes
 - No

- **IF YES**, has a Lead Hazard Evaluation or Reduction activity taken place and stabilization efforts concluded with a Clearance Report?
 - Yes
 - No

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Federal Regulations and Fair Housing Requirements (cont.)

Impacted or non-impacted area

- Is the proposed census tract of the project in any of the following census tract African American census tract of **28.4% or higher** or Hispanic census tract of **16.6% or Higher**?
 - Yes
 - No

Fair Housing Act as amended (24 CFR part 100 et. seq)

- Does the proposed project and/or property owners' make reasonable modifications to units and/or public areas in order to provide "full enjoyment" of that unit to a disabled tenant(s) or potential tenants?
 - Yes
 - No

Affirmative marketing and Minority outreach program (24 CFR 92.351 a)

- If the proposed project consists of 5 or more HOME assisted units, an Affirmative Marketing plan is required to be in writing and addressing fair housing practices for advertising and soliciting applications (targeted populations should include those least likely to apply).
 - Yes, Affirmative Marketing Plan – enclosed
 - No, Affirmative Marketing Plan – enclosed

Davis- Bacon Requirement - LABOR (24 CFR 92.354(a)(2)

Prevailing wage for all laborers and mechanics in the development of any part of the proposed housing project

- Affordable housing with 12 units or more assisted units Davis-Bacon will applies
 - Yes
 - No

Section 504 of Rehabilitation Act of 1973 – (24 CFR Part 8) (if applicable)

This Act prohibits discrimination against persons with disabilities in any program receiving Federal funding such as the HOME program.

- Does the proposed project consist of renovation of four or more units? **IF YES,** Section 504 Rehabilitation Act of 1973 will be applicable to the proposed project.
 - Yes
 - No

HOME Program Checklist for Federal Regulations

Federal Regulations and Fair Housing Requirements (cont.)

Minority Business Enterprises/Woman Business Enterprises (MBE/WBE) – (24CFR 92.508(a)(7)(ii)(B) & 509(a)

Will the proposed project employ Minority Business and/or Woman Business?

- Minority Business
 - Yes
 - No

- Woman Business
 - Yes
 - No

Violence Against Women Reauthorization Act (VAWA) of 2013 Guidance (24 CFR 5.2003), if applicable.

This Act requires housing protections for victims of domestic violence, sexual assaults, and staking,

- Does the proposed project have a written policy as it relates to **VAWA**?
 - Yes
 - No

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Project Specific Required Documents

The following documents must be filled out if the proposed project activity consists of rehabilitation and new construction of affordable multi-family units, single family units and/or special needs units. Enclosed are the following documents:

Section 13

- A. Annual Operating Budget**
- B. Development Budget**
- C. Construction Scope of Work**
- D. Site and Neighborhood Standards Certification**