



CAROUSEL PARK & EQUESTRIAN CENTER

RIDING LESSON **PARTICIPANT REGISTRATION PACKET**

Contact:

Carousel Park Equestrian Center

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Carousel Park Equestrian Center

Participant Lesson Policy & Procedures

Welcome to Carousel Park Equestrian Center. We hope your classes are enjoyable, while allowing you to improve your skills as a rider.

This packet provides essential information designed to make your experience as fulfilling and safe as possible while here at Carousel Park.

1. Rules, Regulations, & Policies

Participants, parents, guardians, and guests are responsible for following all rules and regulations at all times.

2. Participant Forms

The forms contained in this Participation Registration Packet must be filled out prior to participating in any riding activities. These forms along with pre-payment of fees (see #6 below) must be completed and returned to Carousel Park. The forms include a riding lesson application, a participant liability and photo release, and an acknowledgement of policy form. These forms must be updated annually.

3. Eligibility Requirements

The weight limit for riders is 240 lbs. Riders must be at least 4 years old to participate.

4. Risks of Engaging in Equine Activities

Although it is our goal at Carousel Park to provide a safe and beneficial experience for all participants, please note that equine activities inherently involve risk. **WARNING: Under Delaware law, an equine professional is not liable for an injury to or death of a participant in equine activities resulting from the inherent risks of equine activities. Moreover, governmental entities and their employees shall be immune from tort claims seeking recovery of damages pursuant to 10 Del. C. § 4011, et seq.**

5. Participant Dismissal from Activities

Participants, parents and guardians should be aware that certain conditions will require the dismissal of participants from riding activities. Those conditions are:

- Incomplete or failure to return annual forms.
- Any display of harmful or threatening behavior exhibited towards any person or animal.
- Failure to follow any rules, regulations, or policies

6. Program Schedule and Fees

Private lessons are an hour in length. Group Lessons are an hour and a half in length and will have 2-4 riders per lesson. Each lesson consists of grooming, tacking, and riding.

Please call the Equestrian Center Office for current fees.

7. Lesson Policies

- **Registration:** Riding students must register for each session prior to the beginning of that session.
- **Payments:** Payments shall be made in the form of cash, check or money order (payable to Carousel Park), and credit card. Student's name should be included on checks. Registration fees are due at the time of enrollment.
- **Community Services Refund Policy:** Refunds will be issued with a written request submitted at least 14 days prior to the start of the activity. Refund requests received within 14 days of the activity will receive a credit to the customer's account which is valid for one year. Refund requests received after the start of the activity will not be honored, unless due to a documented illness or injury. Unless an activity is cancelled by New Castle County, all refunds and credits will incur a transaction fee of 10% (programs \$100 or less) or 5% (programs over \$100) of the activity fee. Full-day summer recreation camp refunds incur a \$25 per week reservation fee.
- **Missed Lessons/Cancellations: Missed Lessons:** 24 hours' notice is required if you are unable to attend your lesson. This is a courtesy to ensure that proper notice is given to volunteers and staff. If you cannot make your lesson, please call the main office at 302-995-7670 or email elyssa.doner@newcastlede.gov before the office closes. Our office hours are Monday through Friday, 10:00AM – 4:00PM. After business hours, please call the office and leave a detailed message including your name, the student's name, your phone number, and the reason for the missed lesson. Multiple no call/no shows may result in a lost time slot.

Credits will not be issued for missed classes

- **Make-ups:** Lessons canceled by Carousel Park qualify for make-up lessons. Otherwise, students will only be excused from a scheduled class for medical reasons. A student must present a note from his/her physician regarding the absence. Any other absence will not qualify for a make-up lesson. All make-up lessons will be completed during the "down week" at the end of each session. If you cannot attend your make-up class, a credit will be issued.
- **Inclement Weather:** If lessons are canceled by Carousel due to weather, participants shall be notified through the phone number or e-mail provided on their registration form. If you cannot attend your make-up class, the lesson shall be forfeited.
- **Proper Attire:** Riding students are required to dress appropriately for lessons. Long pants and leather shoes or boots with a 1-inch heel are to be worn by all riders. Students must wear an ASTM approved riding helmets. Students may bring their own helmet or use one provided by Carousel.

8. Safety Rules

Safety is our number one priority at Carousel. All of our instructors are trained professionals, and their instructions must be followed. Do not be afraid to ask questions! If you are unsure of how to do something, please ask the instructor.

All volunteers, participants, families and guests are responsible following these rules at all times:

- No running in the barn area.
- No smoking or use of open flames.
- Never stand directly behind a horse. Horses at Carousel are well trained; however, it is possible that they may become frightened and strike out.
- No running or yelling around the horses or in the barn.
- Children must be supervised at all times.
- Alcohol or illegal drug use is strictly prohibited.
- No abusive, threatening, or violent behavior.
- Report all accidents, injuries, or hazardous conditions to Carousel staff as soon as possible.
- Use of proper riding equipment, including but not limited to helmets and boots with a heel, is mandatory at all times.
- No one may mount, dismount, or ride a horse unless supervised by a staff member.
- Do not feed any of our animals. If you wish to feed our horses a treat, the treat must be given to a staff member, who will then place the treat in a feeding basket for you to feed the horse. Several of our horses are on strict diets and cannot have certain foods. There is also the danger of being bitten should you try to feed an animal directly.
- Always lead a horse with a halter and a lead rope.
- Keep a safe distance between horses – a minimum of 2 horse lengths is required.
- Arena gates must be closed when horses are in the ring.
- In the event of a loose horse, fallen rider, or other emergency, do not panic. Rider safety is most important. Directions will be provided from an instructor.
- No cell phones

These rules are in place for everyone's safety. Everyone must follow these rules at all times while at Carousel. Violation of safety rules may result in the participant's dismissal from our riding program.

CAROUSEL PARK EQUESTRIAN CENTER
RIDING LESSON APPLICATION

Please complete entire form. Riding students under 18 years of age must have parent / guardian sign this form.

STUDENT NAME: _____

AGE: _____ DATE OF BIRTH: _____ HEIGHT: _____ WEIGHT: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE #: HOME: _____ WORK: _____ CELL: _____

E-MAIL ADDRESS: _____

PREVIOUS EQUINE EXPERIENCE

DESCRIBE ANY PREVIOUS EXPERIENCE THAT THE STUDENT HAS HAD WITH HORSES AND/OR

HORSEBACK RIDING _____

MEDICAL/EMERGENCY INFORMATION:

DESCRIBE ANY PHYSICAL AILMENTS/DISABILITIES THAT MAY AFFECT ABILITY TO PARTICIPATE

IN HORSE BACK RIDING ACTIVITIES: _____

LIST ANY CURRENT MEDICATION(S): _____

FAMILY DOCTOR'S NAME: _____ DOCTOR'S PHONE #: _____

INSURANCE CO. & POLICY #: _____

EMERGENCY CONTACT INFORMATION: (PLEASE PROVIDE TWO CONTACTS. INCLUDE THE PERSON(S) RESPONSIBLE FOR PARTICIPANT'S DROP-OFF/PICK-UP)

NAME: _____ RELATIONSHIP _____ PHONE: _____

NAME: _____ RELATIONSHIP _____ PHONE: _____

PRINT NAME: _____ **SIGNATURE:** _____ **DATE:** _____

*(PARENT/GUARDIAN FOR STUDENTS UNDER 18)

PHOTO RELEASE

I authorize the use and reproduction by New Castle County of any and all photographs and any other audio/visual materials taken of me/the minor for promotional material, educational activities, and exhibitions for the benefit of New Castle County. Please circle: **YES / NO**

PARTICIPANT LIABILITY RELEASE AGREEMENT (“AGREEMENT”)

As a participant or parent or legal guardian of a participant (“T”), I hereby acknowledge and understand that horseback riding and being around horses are dangerous activities which can result in injury and death. I agree that I or my heirs, assigns, or next of kin will not sue or make a claim against NEW CASTLE COUNTY, its officials, employees, agents, licensees and/or volunteers (collectively the “RELEASED PARTIES”) for injuries and/or damages that may occur as a result of the participant’s involvement in horseback riding, horseback riding instruction, handling, or being on or near horses or ponies on the property of CAROUSEL PARK, or any other activity in which I may participate at CAROUSEL PARK. I hereby release, indemnify, and hold harmless the RELEASED PARTIES from all losses, damages, judgments, costs, and attorneys’ fees that may occur as a result of injury to the participant or his or her involvement in activities at CAROUSEL PARK and related claims by any parties, even if arising from the negligence of the RELEASED PARTIES. I have read all applicable rules regarding protective equipment, and I understand that I am required to wear protective equipment, although I understand that no protective equipment can guard against all injuries. I understand that risks are involved in riding, handling, or being on or near horses and ponies (including, but not limited to falling off of a horse or being kicked by a horse), and by signing this agreement, I take full responsibility in the event of any injury. I have read this agreement carefully, and I understand the risks involved and agree to assume them. I sign this agreement voluntarily and with full knowledge of its significance.

WARNING: PURSUANT TO DELAWARE LAW, 10 DELAWARE CODE §8140, AN EQUINE PROFESSIONAL AND/OR EQUINE ACTIVITY SPONSOR IS NOT LIABLE FOR AN INJURY TO OR THE DEATH OF A PARTICIPANT IN EQUINE ACTIVITIES RESULTING FROM THE INHERENT RISKS OF EQUINE ACTIVITIES. Moreover, governmental entities and their employees shall be immune from tort claims seeking recovery of damages pursuant to 10 Del. C. § 4011, et seq.

PARTICIPANT ACKNOWLEDGEMENT

I acknowledge that I have received, read, and understand all policies, procedures, and agreements including liability release, photo release, New Castle County Policies and Procedures, and Carousel Park & Equestrian Center Lesson Policies, which I shall adhere at all times. I further understand that any violations of New Castle County policies and procedures may result in disciplinary action up to and including dismissal from Carousel Park.

Signature (Parent/Guardian if under 18) Date

Signature – New Castle County Date