

# NEW CASTLE COUNTY GOVERNMENT

Number 0785

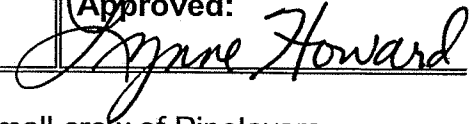
## CLASS SPECIFICATION

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Date 05/26/10

Title: PIPELAYER SUPERVISOR

Approved:



GENERAL STATEMENT OF DUTIES: Oversees the work of a small crew of Pipelayers and other workers engaged primarily in pipe construction and maintenance of facilities; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class performs supervisory work which involves assigning, supervising, and inspecting the maintenance of pipes requiring skill in the proper techniques of constructing and maintaining these facilities. The work is discussed and assigned in detail by the designated supervisor and is inspected while in progress and upon completion.

EXAMPLES OF WORK: (Illustrative Only)

- Supervises and coordinates the work of a crew of Pipelayers, Motor Equipment Operators, and Maintenance and Construction Workers in the construction and maintenance of pipes and manholes;
- Supervises the workers engaged in digging up and removing and repairing pipe lines;
- Reads blueprints and interprets data including mixture of concrete, location of pipe sections, type and amount of adhesive compounds required to protect pipe;
- Makes and adjusts work assignments;
- Maintains time and work order records;
- Trains and instructs subordinates;
- Performs or assists in performing more difficult or skilled tasks;
- Drives a truck on a relief or intermittent basis;
- Directs the use and placement of safety devices;
- Promotes an ongoing attitude of dedication to excellent public service and ensures that external and internal customers are provided with the highest quality of service;
- Operates a personal computer and other related equipment in the course of the work.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Good knowledge of standard tools and practices used in pipe construction; good knowledge of the hazards and necessary safety precautions involved in maintenance work; good knowledge of and the ability to read and interpret construction blueprints; ability to assign, coordinate, and supervise the work of others; ability to set batter boards and transfer grades from stakes with lock levels; ability to follow oral and written instructions; ability to communicate courteously and

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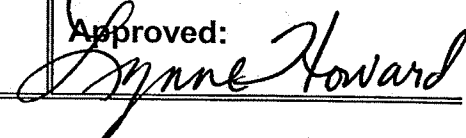
## CLASS SPECIFICATION

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Date 05/26/10

Title: PIPELAYER SUPERVISOR

Approved:



effectively, both verbally and in writing; skill in the use of common hand tools.

**MINIMUM QUALIFICATIONS:** At least three (3) years experience as a semi-skilled laborer working on pipe construction or maintenance projects and possession of a high school diploma or GED; or an equivalent combination of experience, education or training directly related to the required knowledge, skills, and abilities.

**ADDITIONAL REQUIREMENTS:** Possession of a valid commercial driver's license Class B (CDL B) or its equivalent. Must pass a Class III County physical examination and background check.

**HISTORY OF REVISIONS:**

Established:	07/09/75
Revised:	08/30/78
Revised:	10/28/88
Revised:	03/20/89
Revised:	01/01/91
Revised:	10/01/91
Revised:	01/01/96
Revised:	10/01/98
Revised:	07/02/02
Revised:	05/26/10