

# NEW CASTLE COUNTY GOVERNMENT

Number 0830

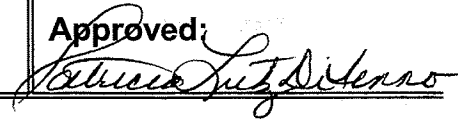
Page 1 of 2

Date 07/02/02

## CLASS SPECIFICATION

Title: PAINTER SUPERVISOR

Approved:



GENERAL STATEMENT OF DUTIES: Performs supervisory duties over journeyman Painters and Trades Helpers and oversees the work of Painters and other workers engaged primarily in the painting of interior and exterior surfaces of buildings, equipment and furniture; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class performs skilled work at the master level in the painter's trade. This employee oversees the training of Trades Helpers, develops a curriculum for this training, trains on new techniques and equipment, and assigns and supervises work at a skilled trade level involving the painting, finishing and decorating of a variety of surfaces, structures, and facilities and the incidental application of related building trade skills. This employee also monitors material bid contracts to ensure that the bid reflects current and future needs. The work is performed under general supervision.

### EXAMPLES OF WORK: (Illustrative Only)

- Oversees and supervises subordinate staff involved in all painting activities;
- Prepares and paints surfaces of buildings, facilities, walls, floors, ceilings, furniture, athletic fields, parking lots, athletic courts, fences, playground equipment, steel bridges, vehicles, and other motorized equipment;
- Instructs subordinate staff in the mixing of materials to be used such as paints, stains, varnishes, enamels, and lacquers;
- Determines type and color of material to be used, the method of application, and the equipment required to complete each job;
- Estimates the amount of employees needed, the cost of labor and materials, and schedules the work;
- Makes minor plastering repairs to walls and ceilings;
- Refinishes and paints furniture, fixtures, and signs;
- Glazes and caulks windows;
- Keeps records of painting cycle, job cost, and prepares related reports;
- Maintains a sufficient inventory of basic materials and supplies;
- Properly handles and disposes of waste generated by the painting operation;
- Prioritizes jobs to ensure a continuous level of productivity;
- Inspects, assigns, and maintains equipment to ensure that it is ready for the next job and maintains an equipment inventory;

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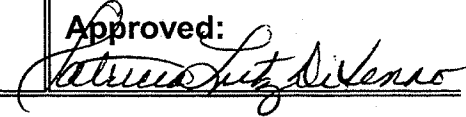
Page 2 of 2

Date 07/02/02

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Title: PAINTER SUPERVISOR

Approved:



- Reviews and initiates discipline in accordance with policy;
- Schedules and plans concurrent work projects and ensures progress of all projects on a continuous basis;
- Lays out parking spaces and stripes;
- May assist other workers in their trades;
- Promotes an ongoing attitude of dedication to excellent public service and ensures that external and internal customers are provided with the highest quality of service;
- Operates a data processing terminal, personal computer, and other related equipment in the course of the work.

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:** Thorough knowledge of the practices and procedures of the painting trade to include sandblasting techniques and blast mediums, industrial coating, and brush, roller, air, airless, and HLVP painting; thorough knowledge of preparation and application of coating materials for athletic court surfaces and parking lot sealers; good knowledge of the methods of preparing materials and surfaces for painting; good knowledge of the hazards and safety precautions of the work; skill in painting a variety of surfaces; ability to operate a paint spray booth; ability to rig and work from scaffolds; ability to communicate courteously and effectively, both verbally and in writing; ability to establish and maintain effective working relationships; ability to use a variety of equipment relating to the painting trade; ability to supervise staff involved in painting activities; dependability; ability to pass a Class III County physical examination.

**ACCEPTABLE EXPERIENCE AND TRAINING:** At least three years experience as a skilled trade painter and completion of a standard trade, high school course or GED certificate program; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

**ADDITIONAL REQUIREMENTS:** Possession of a valid Delaware commercial driver's license Class B (CDL) or its equivalent.

### HISTORY OF REVISIONS:

Established: 07/01/73  
Revised: 07/09/75  
Revised: 05/19/97  
Revised: 11/01/98  
Revised: 07/02/02