



NEW CASTLE COUNTY COUNCIL
Administrative-Finance Committee
Tuesday, August 31, 2021
Virtual Zoom Webinar Meeting
And in the City/County Chambers

MINUTES

I. MEETING CALL TO ORDER:

- The Administrative-Finance Committee Meeting was called to order at 5:23 p.m., by Councilman Smiley. A roll call of Council Members was taken. Council Members Bell, Carter, Cartier, Diller, Durham, Hollins, Kilpatrick, Sheldon, Street, Tackett, Woods, and President Hartley-Nagle were present.

II. APPROVAL OF MINUTES:

- Motion made by Councilwoman Kilpatrick, seconded by Councilman Cartier, to accept the July 27, 2021 Administrative-Finance Committee Minutes. All in favor.

III. RESOLUTIONS:

R21-149: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH INFOR PUBLIC SECTOR INC. TO RENEW THE HANSEN SOFTWARE ANNUAL TECHNICAL SERVICES MAINTENANCE CONTRACT FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$190,149.57. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the Resolution.
- No discussion or questions from Council.
- No public comment.

R21-150: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH THE CITY OF NEWARK TO PROVIDE A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$286,196.12. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the Resolution.
- No discussion or questions from Council.
- No public comment.

R21-151: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH FAMILY PROMISE OF NORTHERN NEW CASTLE COUNTY TO PROVIDE RAPID RE-HOUSING SERVICES FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$111,486.10. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the Resolution.
- No discussion or questions from Council.
- No public comment.

[R21-152](#): AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH WILMINGTON INSTITUTE LIBRARY (MAIN AND NORTH BRANCH) TO PROVIDE LIBRARY SERVICES FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF LIBRARIES IN THE AMOUNT OF \$1,742,558.00. Introduced by: Mr. Hollins, Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title of the Resolution.
- Mr. Hollins per title.
- No discussion or questions from Council.
- No public comment.

[R21-153](#): AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH AXON ENTERPRISE INC. TO PURCHASE EQUIPMENT FOR THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE IN THE AMOUNT OF \$641,902.99. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the Resolution.
- No discussion or questions from Council.
- No public comment.

[R21-154](#): AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH RAVE MOBILE SAFETY TO RENEW THE RAVE PANIC BUTTON APPLICATION ANNUAL LICENSE AND SERVICE CONTRACT FOR THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY COMMUNICATIONS IN THE AMOUNT OF \$133,000.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the Resolution.
- No discussion or questions from Council.
- No public comment.

[R21-155](#): AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH THE STATE OF DELAWARE DIVISION OF COMMUNICATION TO RENEW THE VOLUNTEER FIRE SERVICE AND FIRST RESPONDER PAGING ALERT SYSTEM YEARLY MAINTENANCE CONTRACT FOR THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY COMMUNICATIONS IN THE AMOUNT OF \$69,012.58. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley stated that this Resolution will be withdrawn per the request from the Administration Office.
- No discussion or questions from Council.
- No public comment.

[R21-156](#): A RESOLUTION PRESCRIBING THE DETAILS AND FORM AND PROVIDING FOR THE SALE OF GENERAL OBLIGATION BONDS OF NEW CASTLE COUNTY. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the Resolution.
- No discussion or questions from Council.
- No public comment.

[R21-157](#): AUTHORIZING THE COUNTY EXECUTIVE TO SIGN THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME (AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES) (AFL-CIO), AND ITS AFFILIATE LOCAL 3109, COLLECTIVE BARGAINING AGREEMENT. Introduced by: Ms. Hartley-Nagle

- Mr. Smiley read the title of the Resolution.
- Ms. Hartley-Nagle asked the Administration to comment.
- Mr. Smith, Chief Financial Officer, explained the Resolution.
- No discussion or questions from Council.
- No public comment.

IV. ORDINANCE(S):

°21-091: TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 4 (“ANIMALS”), ARTICLE 2 (“ANIMAL CONTROL”), SECTION 4.02.001. (“LICENSES; RESTRAINT; IMPOUNDMENT; DESTRUCTION; NUISANCES; ENFORCEMENT GENERALLY”) AND SECTION 4.02.002. (“ENFORCEMENT OF SECTION 4.02.001”), AND *NEW CASTLE COUNTY CODE* CHAPTER 22 (“OFFENSES AND MISCELLANEOUS PROVISIONS”), ARTICLE 2 (“OFFENSES GENERALLY”), SECTION 22.02.008. (“NOISE CONTROL”) RELATING TO DOGS AND OTHER ANIMALS. Introduced by: Mr. Smiley, Mr. Carter

- Mr. Smiley stated that he will be tabling this Ordinance.
- No discussion or questions from Council.
- No public comment.

°21-092: AMEND THE GRANTS BUDGET: APPROPRIATE ADDITIONAL FEDERAL FUNDS OF \$555,756 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO THE EMERGENCY HOUSING CHOICE VOUCHERS GRANT, WHICH WILL BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING. Introduced by: Mr. Hollins, Ms. Diller

- Mr. Smiley read the title of the Ordinance.
- Mr. Hollins explained the Ordinance.
- No discussion or questions from Council.
- No public comment.

°21-093: AMEND THE FY2021 APPROVED OPERATING BUDGET: APPROPRIATE STATE OF DELAWARE FUNDING RECEIVED FOR THE NEW CASTLE COUNTY POLICE EMPLOYEE’S RETIREMENT SYSTEM TO THE DEPARTMENT OF PUBLIC SAFETY EMPLOYEE BENEFITS BUDGETARY LINE ITEM. Introduced by: Mr. Smiley, Mr. Cartier

- Mr., Smiley read the title and explained the Ordinance.
- No discussion or questions from Council.
- No public comment.

°21-089: TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 26 (“HUMAN RESOURCES”), ARTICLE 1 (“IN GENERAL”), SECTION 26.01.003. (“RESERVED”) REGARDING RESIDENCY REQUIREMENTS FOR CERTAIN COUNTY EMPLOYEES. Introduced by: Mr. Carter, Ms. Durham

- Mr. Smiley read the title of the Ordinance.
- Mr. Carter explained the Ordinance.
- No discussion or questions from Council.
- No public comment.

IV. OTHER:

- New Castle County Council Grant Request/Community Events

Grant Applicant	Sponsor	Amount Approved	Council Member Motion/Second	Vote
DE Academy of Science/Iron Hill Museum	Diller	\$2,500	Smiley//Kilpatrick	12 - Yes 1 - Absent 1 -Not Voting
Newark Senior Center	Diller	\$2,400	Smiley/Cartier	12 - Yes 1 - Absent 1 -Not Voting
The Newark Partnership	Diller	\$2,500	Smiley/Woods	12 - Yes 1 - Absent 1 -Not Voting
DE Chapter of the National Organization of Black Law Enforcement Executives (NOBLE)	Bell/Street	* \$2,000 Bell - \$500. Street - \$500 Kilpatrick - \$500 Woods - \$500	Bell/Kilpatrick	12 - Yes 1 - Absent 1 -Not Voting
Oakmont Civic Association	Street	\$1,500	Street/Kilpatrick	12 - Yes 1 - Absent 1 -Not Voting
New Castle Conservation District	Carter	\$1,250	Carter/Kilpatrick	12 - Yes 1 - Absent 1 -Not Voting
Project New Start, Inc.	Durham	\$2,500 Durham – \$2, 000 Woods - \$500	Durham/Kilpatrick	12 - Yes 1 - Absent 1 -Not Voting

*Motion by Mr. Bell, second by Ms. Kilpatrick to increase the amount to \$2,000.

- Mr. Tackett made a motion that the Western District be allowed to use the balance of the grant \$611.51 from National Night Out be used in other areas of the New Castle County Police events, seconded by Ms. Kilpatrick. All in favor.
- Update and discussion regarding litigation matter. This agenda item will go into Executive Session for purpose of attorney-client discussions.
- Mr. Smiley made a motion, seconded by Ms. Kilpatrick to go into Executive Session for the reason to receive an update on pending litigation. All in favor.

- Mr. Smiley returned the meeting to the regular order of business and no votes were taken.
 - Mr. Smiley made a motion, seconded by Mr. Cartier, to hire outside Counsel, not to exceed \$20,000, for legal advice regarding a matter that was discussed in the Executive Session. All in favor.
- Council to Counsel Discussion.
 - Ms. Durham brought forth the discussion of inquiring help for Counsel Migliore. Discussion followed by Council. Mr. Migliore will prepare information and report back to Council at the next Executive or Finance Committee meeting.
 - Expense & Revenue Round Table
 - None


V. PUBLIC COMMENT:

- None

VI. ADJOURNMENT:

- Motion made by Councilman Carter, seconded by Councilwoman Kilpatrick to adjourn the meeting. All in favor. The meeting was adjourned at 6:19 p.m.

A recording of the meeting is available upon request. Respectfully submitted by Christine Roberts, Legislative Assistant, to Councilman George Smiley.

****Under Title 29, Section 10006 of the Delaware State Code, New Castle County Council is holding this meeting as a telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is: <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>**