



**NEW CASTLE COUNTY COUNCIL
Administrative-Finance Committee
May 11, 2021 – 5:00 P.M.
*Virtual Zoom Webinar Meeting***

MINUTES

I. MEETING CALL TO ORDER:

-The meeting was called to order at 5:21 PM by Mr. Cartier. Members present: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Harley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, and Mr. Tackett. (Mr. Woods gave advance notice that he would be absent due to illness.)

II. APPROVAL OF MINUTES:

Approval of Budget Hearing minutes for May 3, 2021

-Mr. Smiley made a motion to amend the Budget Hearing Minutes for the May 3, 2021 Budget Hearing to correct the date of May 9th which should have read May 10th as the date of the cancelled Council Budget discussion and to approve the amended minutes. The motion was seconded by Mr. Bell. The vote to amend and approve was unanimous.

Approval of Ad-Finance Meeting for April 27, 2021

-Mr. Smiley made a motion and Ms. Diller seconded to approve the Administrative-Finance Meeting Minutes for the April 27, 2021 meeting. The vote to approve was unanimous.

III. RESOLUTIONS:

R21-082: APPROVING INVESTMENT LISTING CHANGES TO THE DEFERRED COMPENSATION PLAN PURSUANT TO *NEW CASTLE COUNTY CODE* SECTION

26.03.206. Introduced by: Mr. Smiley

-Mr. Cartier read the resolution.

-Mr. Smiley explained the resolution.

-No discussion from Council.

-The floor was opened to the public and there were no comments.

R21-083: AUTHORIZING THE FILING OF AN APPLICATION FOR FEDERAL ASSISTANCE WITH THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT UNDER THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED, AND THE CRANSTON-GONZALEZ NATIONAL AFFORDABLE HOUSING ACT, AS AMENDED. Introduced by: Mr. Hollins, Ms. Diller

-Mr. Cartier read the resolution.

-Ms. Diller reminded council that this was discussed at a previous Community Services meeting.

-Mr. Street asked a question.

-Ms. Diller commented.

- Mr. Hollins commented and answered Mr. Street's question.
- Mr. Cartier commented.
- No discussion from Council.
- The floor was opened to the public and there were no comments.

[R21-084](#): AUTHORIZING THE COUNTY EXECUTIVE TO SIGN THE CORRECTED COLLECTIVE BARGAINING AGREEMENT WITH THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES ("AFSCME"), AFFILIATE LOCAL 459. Introduced by: Ms. Hartley-Nagle

- Mr. Cartier read the resolution.
- Ms. Hartley-Nagle indicated that the resolution be considered by title.
- No discussion from Council.
- The floor was opened to the public and there were no comments.

IV. ORDINANCES:

[°21-061](#): AMEND THE FY2021 APPROVED OPERATING BUDGET: INCREASE THE FY2021 APPROPRIATION TO THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE, BY \$80,000 TO FUND THE STREET LIGHT PROGRAM. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read and explained the ordinance.
- No discussion from Council.
- The floor was opened to the public and there were no comments.

[°21-062](#): AMEND THE FY2021 APPROVED OPERATING BUDGET: REALIGN BUDGETARY FUNDING OF \$300,000 WITHIN THE DEPARTMENT OF ADMINISTRATION TO FUND ATTORNEY FEES. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the ordinance.
- NCC County Attorney Wilson Davis explained the ordinance.
- Mr. Street asked a question.
- Mr. Davis answered Mr. Street.
- Mr. Street asked another question.
- Mr. Davis answered Mr. Street.
- Mr. Cartier commented.
- The floor was opened to the public and there were no comments.

[°21-063](#): TO AMEND THE PAY PLAN AND RATES OF PAY FOR CLASSIFIED SERVICE PROFESSIONAL EMPLOYEES REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME), AFL-CIO, AFFILIATE LOCAL 3109, TO REVISE THE POSITION TITLE OF GEOGRAPHIC INFORMATION SYSTEMS COORDINATOR TO GEOGRAPHIC INFORMATION SYSTEMS MANAGER AND TO ADOPT THE REVISED CLASS SPECIFICATION. Introduced by: Ms. Hartley-Nagle

- Mr. Cartier read the ordinance.
- Ms. Hartley-Nagle requested comment from County Administration.
- Mr. Cartier commented.
- NCC General Manager of Land Use Rich Hall explained the ordinance.
- Mr. Cartier commented.
- The floor was opened to the public and there were no comments.

[°21-064](#): AMEND THE PAY PLAN AND RATES OF PAY FOR EMPLOYEES REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME (AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES), AFL-CIO, AFFILIATE LOCAL 3911 AND APPROVE THE CLASS SPECIFICATIONS FOR SENIOR ASSISTANT PLATOON LEADER – FIRE/MEDICAL AND SENIOR ASSISTANT PLATOON LEADER - POLICE. Introduced by: Ms. Hartley-Nagle

- Mr. Cartier read the ordinance.
- Ms. Hartley-Nagle requested comment from County Administration.
- Mr. Cartier commented.
- Ms. Hartley-Nagle requested comment from NCC CFO Smith who did not respond.
- Mr. Smiley commented and explained.
- The floor was opened to the public and there was no comment.

[°21-066](#): TO AMEND NEW CASTLE COUNTY CODE CHAPTER 2 (“ADMINISTRATION”), ARTICLE 5 (“DEPARTMENTS AND OFFICES”), SECTION 2.05.306 (“OPEN SPACE ADVISORY COMMITTEE”) RELATING TO MEMBERSHIP OF THE OPEN SPACE ADVISORY COMMITTEE. Introduced by: Ms. Durham, Mr. Carter

- Mr. Cartier read the ordinance.
- Ms. Durham indicated she would table the ordinance.
- Mr. Cartier commented.
- Mr. Durham commented.
- Ms. Hartley-Nagle asked a question and Ms. Durham responded.

V. OTHER:

-New Castle County Council Grant Requests/Community Events

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
Hilltop Lutheran Center	Mr. Street	\$2,500	Mr. Street/Mr. Hollins	Yes- 10 Absent- 1 (Woods) Not Voting- 1 (Smiley)

Council members present for the vote on grants: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street and Mr. Tackett.

- Ms. Durham asked questions about a grant for the Mount Olive Cemetery.
- Mr. Smiley answered.
- Mr. Hollins, Mr. Street, Mr. Cartier commented.
- Ms. Diller made a comment on another issue.

-Expense & Revenue Round Table

-None

-Comments by the County Executive Branch

- NCC Policy Adviser Sue Moore noted that Mr. Bell had been trying to speak.
- Mr. Bell commented.
- Sue Moore commented that there was nothing to report from the County Executive Branch.

-County Council Workshops regarding ARP funding and recommendations for funding disbursement.

-Mr. Cartier commented.

-The floor was opened to the public and there were no comments.

-Other

-Mr. Cartier introduced NCC Chief of Emergency Communications Jeff Miller.

-Chief Miller commented on ordinance 21-064.

-Mr. Bell commented and asked a question.

-Mr. Miller responded to Mr. Bell.

-Ms. Durham asked several questions about ARP workshops.

-Mr. Cartier responded to responded.

-Mr. Carter and Mr. Cartier commented.

-Sol Polish, President of AFSCME Local 3911 commented on ordinance 21-064.

-Mr. Hollins invited NCC Community Services Manager Carrie Casey to speak. She was not available.

-Ms. Diller and Mr. Hollins commented.

VI. PUBLIC COMMENT

-The floor was opened to the public and there were no comments.

VII. ADJOURNMENT:

-Mr. Smiler made a motion to adjourn and Mr. Carter seconded.

-The meeting was adjourned at 6:07 PM.

A recording of this meeting is available upon request. Respectfully submitted by Michele Rossi Gildea, Legislative Assistant to Councilman John Cartier.

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://nccde.org/AgendaCenter/County-Council-1>