



NEW CASTLE COUNTY COUNCIL
COMMUNITY SERVICES COMMITTEE MEETING

Tuesday, March 23, 2021

4:00 P.M.

*****VIRTUAL ZOOM WEBINAR*****

MINUTES

1. **Call to Order:** The meeting was called to order by Councilwoman Diller at 4:00 p.m.

2. **Council Members Present:**

Lisa Diller, Co-Chair, Councilman Hollins, Co-Chair, President Hartley-Nagle, Councilman Bell, Councilman Carter, Councilman Cartier, Councilwoman Durham, Councilwoman Kilpatrick, Councilman Sheldon, Councilman Smiley, Councilman Street, Councilman Tackett, Councilman Woods

3. **Review/Adoption of Minutes:** Motion to accept the Minutes from the January 26, 2021 meeting was made by Councilman Smiley and seconded by Councilwoman Kilpatrick. Unanimously accepted by Council.

4. **Review/Discussion of Ordinance(s) for Introduction:**

°21-025: AMEND THE GRANTS BUDGET: REALIGN \$495,285.00 IN FEDERAL FUNDS WITHIN THE SPECIAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM DESIGNATED AS CDBG-CARES ACT ROUND III, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller **to be voted on at the 4/13/21 Council Meeting**

- Marcus Henry (General Manager Community Services Department) gave brief overview.

°21-026: AMEND THE GRANTS BUDGET: REALIGN \$158,296 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT IN THE SPECIAL EMERGENCY SOLUTIONS GRANT (ESG) PROGRAM DESIGNATED AS ESG-CVII WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller **to be voted on at the 4/13/21 Council Meeting**

- Marcus Henry (General Manager Community Services Department) gave brief overview.

5. **Update on National Health Corps DE by Tonya Richardson:**

- Tonya Richardson, New Program Director of the National Health Corps DE, was introduced and gave a summary of her background.
- Ms. Richardson gave update on how the program will roll out.
- Questions taken from Council.

6. **Updates by Department of Community Services:**

- Update and presentation given on the Youth Workforce Development Programs (Summer and Year-round) by Jane Ratteni, Community Services manager. Questions taken from Council.
- Update and presentation given on the NCC Libraries Reopening by Diana Brown, Community Services manager. Questions taken from Council.

7. Other:

- Marcus Henry (GM Community Services) reminded Council that the information Diana Brown reviewed will be made available to all of Council.

8. Public Comment: None

9. Adjournment:

A motion to adjourn the meeting was made by Councilman Smiley and seconded by Councilwoman Kilpatrick. All in favor. The meeting was adjourned at 4:58 pm.

Respectfully submitted by Marylee Murphy, Legislative Assistant to Councilwoman Lisa Diller, Co-Chair, Community Services Committee. A recording of this meeting is available upon request.



Youth Workforce Development Program

NEW CASTLE COUNTY
DEPARTMENT OF COMMUNITY SERVICES
DIVISION OF COMMUNITY RESOURCES



YOUTH WORKFORCE DEVELOPMENT PROGRAM

- Engage socially and economically disadvantaged County youth ages 14-20 in meaningful paid work-based learning that helps them launch their careers.

Summer Youth Program

10 weeks of employment

Youth work 20-25 hours weekly

\$10.10 per hour

School Year Program

42 weeks of employment

Youth work 10-15 hours weekly

\$10.10 per hour

Youth must have received satisfactory employee evaluation during summer program to continue with same employer

2020-2021 PROGRAM UPDATES

- **Summer Employment 2020: 119 youth**
- **School Year Employment 20 – 21: 43 youth**

- **Virtual Work Opportunities**
 - Bellevue Community Center Peer Leadership Program (7 youth)
 - Code Differently (50 youth)
 - Theatrical Delights (3 youth)

- **Work Based Learning Adjustments**
 - Virtual orientation sessions
 - Virtual workforce development sessions
 - Virtual college readiness & tours, and application support

2021-2022 PROGRAM UPDATES



- ❖ **649** total applications received
- ❖ **195** (as of 3/15) completed applications
- ❖ **173** summer positions available
- ❖ **20** school year positions available

2021-2022 PROGRAM SUPPORT

Summer 2021

DOL (Summer)

- Suburban NCC, \$119,303 (58 youth)
- City of Wilmington, \$107,945 (52 youth)

New Castle County, County Council

- \$100,000 (44 youth)

New Castle County Operating

- \$42,000 (19 youth)

School Year 2021-2022

DOL (School Year)

- \$94,727.52 (20 youth)

Youth Employees

- **Pay: \$10.10/hr.**
 - *Summer:* \$2,252.40/youth
 - *School Year:* \$5,657.47/youth

- **Administrative Cost**

\$1,127/per youth



Matthew Meyer
County Executive

New Castle County Public Libraries In Person and Curbside Services Hours of Operation

	Limited In Person Services	Curbside Services
Appoquinimink Library 651 N. Broad St. Middletown DE 19709	Mon: 12:30pm - 7pm Fri: 10am - 5pm Sat: 12:30pm - 5pm	Mon: 10am - 12pm Tues & Wed: 10am - 6:30pm Sat: 10am - 12pm
Bear Library 101 Governor's Pl. Bear DE 19701	Wed: 12:30pm - 7pm Thurs: 10am - 5pm Sat: 12:30pm - 5pm	Mon & Tues: 10am - 6:30pm Wed: 10am - 12pm Sat: 10am - 12pm
Brandywine Hundred Library 1300 Foulk Rd. Wilmington DE 19803	Tues: 12:30pm - 7pm Fri: 10am - 5pm Sat: 12:30pm - 5pm	Mon & Wed: 10am - 6:30pm Tues: 10am - 12pm Sat: 10am - 12pm
Claymont Library 400 Lenape Way Claymont DE 19703	Mon & Thurs: 12:30pm - 7pm Sat: 12:30pm - 5pm	Mon, Thurs, Sat: 10am - 12pm Tues: 10am - 6:30pm Wed: 10am - 4:30pm
Corbit-Calloway Library 2nd & High Sts. Odessa DE 19730	Tue & Wed: 10am - 6pm Thurs: 1pm - 6:00pm	Mon - Wed: 10am - 6 pm Thurs: 1pm - 6pm Fri: 10am - 6 pm Sat: 9am - 1pm
Delaware City Library 250 5th Street Delaware City DE 19706	Mon & Wed: 12pm - 7:30pm Sat: 12pm - 3:30pm	Tues & Thurs: 12pm - 7:30pm Sat: 11am - 1pm
Elsmere Library 30 Spruce Ave. Wilmington DE 19805	Mon: 12:30pm - 7pm Sat: 12:30pm - 5pm Browsing only	Tues: 10am - 4:30pm Thurs: 10am - 4:30pm Sat: 10am - 12pm
Hockessin Library 1023 Valley Rd. Hockessin DE 19707	Mon & Wed: 12:30pm - 7pm Sat: 12:30pm - 5pm	Tues: 10am - 6:30pm Wed: 10am - 12pm Fri: 10am - 4:30pm Sat: 10am - 12pm
Kirkwood Library 6000 Kirkwood Hwy. Wilmington DE 19808	Mon & Wed: 12:30pm - 7pm Sat: 12:30pm - 5pm	Tues: 10am - 6:30pm Wed: 10am - 12pm Thurs: 10am - 4:30pm Sat: 10am - 12pm
New Castle Library 424 Delaware St. New Castle DE 19720	Tues: 10am - 7pm Thurs: 2pm - 7pm Sat: 10am - 5	Mon: 10am - 6:45pm Wed: 12pm - 6:45pm Frit: 10am - 4:45pm
Newark Free Library 750 Library Ave. Newark DE 19711	Mon: 12:30pm - 7pm Fri: 10am - 5pm Sat: 12:30pm - 5pm	Mon: 10am - 12pm Tues & Wed: 10am - 6:30pm Sat: 10am - 12pm
North Wilmington Library 3400 N. Market St. Wilmington DE 19802	Mon - Wed: 11:30am - 8:00pm Thurs: 11:30am - 5:00pm Fri & Sat: 11:30am - 4:00pm	Mon - Wed: 11:30am - 8:00pm Thurs: 11:30am - 5:00pm Fri & Sat: 11:30am - 4:00pm
Route 9 Library 3022 New Castle Ave. New Castle DE 19720	Tues: 12:30pm - 7pm Fri: 10am - 5pm Sat: 12:30pm - 5pm	Mon & Wed: 10am - 6:30pm Tues: 10am - 12pm Sat: 10am - 12pm
Wilmington Public Library 10 E 10th St. Wilmington, DE 19801	Mon - Wed: 9:30am - 8:00pm Thurs: 9:30am - 5:00pm Fri-Sat: 9:00am - 5:00pm	Mon - Wed: 9:30am - 8:00pm Thurs: 9:30am - 5:00pm Fri-Sat: 9:00am - 5:00pm
Woodlawn Library 2020 W. Ninth St. Wilmington DE 19805	Wed: 12:30pm - 7pm Thurs: 10am - 5pm Sat: 12:30pm - 5pm	Mon & Tues: 10am - 6:30pm Wed: 10am - 12pm Sat: 10am - 12pm

In Person Services: Limited in library browsing of new books, DVDs, other media, and special displays. Computer Access, 45 minutes per day by appointment only. Reference services and checkout of materials. Day porter and security guard will be scheduled during these hours.

Curbside Services: Delivery of books, DVDs, and other media to library patrons. Delivery of printed documents, up to 10 pages black and white per day for free.

New Castle County Libraries Reopening Plan

Beginning April 12, New Castle County libraries will begin reopening following county, state and federal health guidelines as well as best practices established by national library organizations.

Select in-person services will be available two and half days a week per branch. Patrons will be able to browse the New Materials collection, checkout materials, place and pick up holds, and register for library cards. Libraries will also offer public computer and printer use with a focus on adult patrons who may be lacking Internet access. As a result of limited building capacity and computer spacing needs, users are encouraged to call their local library Monday through Saturday to schedule an appointment in advance. Computer appointments will be scheduled in 45-minute intervals to allow for cleaning between patron sessions. During this reopening stage, in-person programs will not be held in libraries and meeting rooms and study rooms will not be available to the public for reservation.

While COVID-19 restrictions remain in place, libraries will continue to provide curbside services which have proved popular. In addition to providing library materials, patrons have received staff curated “book bundles” on requested topics, and print-on-demand requests for hardcopies of needed documents such as licenses, rental agreements, and applications.

Additionally, libraries will continue to offer free wireless broadband Internet service in their parking lots as well as introduce a new service provided through a grant from the Delaware Division of Libraries for checkout of Chromebooks and Hotspots to library patrons.

While this is the first phase of reopening, as vaccination eligibility expands, we expect in-person hours to be added accordingly. Currently, approximately half of our library staff have received at least their first vaccination.

LIBRARY REOPENING - SAFETY AND SECURITY PLAN

New Castle County Libraries are planning a limited reopening to the public in April after having been closed for more than a year due to the COVID-19 Pandemic. This document summarizes the steps that have been taken to reopen in a safe manner.

Mask Wearing

- All staff, visitors and patrons over the age of 2 will be required to wear masks.

Social Distancing

- Patrons and staff must maintain a six-foot physical distance from others.
- Building capacity limitations will be adhered to. Accordingly, patrons should limit their visit to 20 minutes for browsing and checkout.
- Plexiglass shields have been installed in staff and public areas where needed to maintain adequate distance between individuals.
- Library spaces have been temporarily reconfigured to maintain social distance and provide for the required 72 hour quarantine of returned library materials.

Security Guards

Guards will be assigned during times libraries are open to the public to ensure mask and social distancing mandates are followed, as well as handle problematic patron issues.

Focus on Staff

- Staff will be provided with required PPE.
- Staff will be encouraged to COVID test onsite weekly as provided by the County at least through the end of the summer.
- Staff will be encouraged to receive vaccinations as soon as they are eligible.
- Staff will be encouraged to follow safety protocols when they are outside of the library as well as when they are inside it.
- NCC Risk Management protocols will be followed in response to confirmed COVID-19 cases and reported exposures.

Cleaning

- In addition to daily cleaning, Day Porter service for the cleaning of bathrooms and high touch services will be provided during times the library is open to the public.
- Computer keyboards and mice will be cleaned after each patron use. Plastic keyboard covers will be made available to patrons if they chose to use them.

Building Ventilation

Public Works is taking the following steps to improve ventilation in libraries:

- Bipolar Ionization units have been installed to improve the air quality. These units install directly to existing HVAC systems to deliver clean indoor air that is safe and healthy. The devices purify the air by eliminating airborne particulates, odors and pathogens and have been proven to be 99.4% effective against COVID 19.
- Air filters are being replaced every 6 weeks.