

MINUTES
Administrative Committee-Finance Committee
April 24, 2018

- I. Administrative-Finance Committee Co-chair George Smiley convened the Administrative-Finance Committee meeting at 1:30 p.m. on 4/24/18 in the 8th Floor Council Conference Room.
- II. Council members present were: Mr. Bell, Mr. Cartier, Ms. Diller, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett, Mr. Weiner and Mr. Woods.
- III. Ms. Kilpatrick made a motion to accept the minutes from the 4/10/18 Finance Committee Meeting. The motion was seconded by Ms. Diller and was the minutes were unanimously approved.

IV. Resolutions:

R18-060: AUTHORIZING A \$16,000.00 INCREASE TO THE PURCHASE ORDER CONTRACT FOR CHUANG YING LIM-LEON FOR COMPLIANCE AND MONITORING OF SUB-RECIPIENT CONTRACTS AND OTHER SERVICES FOR THE DEPARTMENT OF COMMUNITY SERVICES, FOR A TOTAL PURCHASE ORDER CONTRACT OF \$39,500.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the details.
- The floor was opened to the public for comment and there were none.

R18-061: AUTHORIZING A \$20,000.00 INCREASE TO THE PURCHASE ORDER CONTRACT FOR MARY L. DEVINE FOR EQUESTRIAN CONSULTING SERVICES AT CAROUSEL PARK FOR THE DEPARTMENT OF COMMUNITY SERVICES, FOR A TOTAL PURCHASE ORDER CONTRACT OF \$44,900.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the details.
- Marcus Henry, Community Services General Manager, responded to Council Members questions.
- The floor was opened to the public for comment and there were none.

R18-062: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR REDSHIELD SECURITY US, LLC FOR NETWORK AND INFORMATION SECURITY SERVICES FOR THE OFFICE OF TECHNOLOGY IN THE AMOUNT OF \$49,980.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the details.
- The floor was opened to the public for comment and there were none.

R18-063: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR RELENTLESS, LLC, D/B/A DESERT SNOW, LLC FOR DESERT SNOW TRAINING FOR THE DEPARTMENT OF PUBLIC SAFETY IN THE AMOUNT OF \$30,000.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the details.
- There was no discussion
- The floor was opened to the public for comment and there were none.

R18-064: RESOLUTION APPROVING THE ISSUANCE OF CERTAIN TAX-EXEMPT BONDS OR NOTES BY THE CHRISTIANA FIRE COMPANY NOT TO EXCEED \$7,430,500 FOR THE PURPOSE OF FINANCING A PORTION OF THE COSTS OF CONSTRUCTING A NEW FIRE STATION, CONSTRUCTING A FIRE APPARATUS STORAGE FACILITY, AND ACQUIRING A FIRE TRUCK. Introduced by: Mr. Woods

- Mr. Smiley read the title and explained the details.
- There was no discussion
- The floor was opened to the public for comment and there were none.

V. Ordinances:

°18-024: (TO BE TABLED) THE ANNUAL REVENUE ORDINANCE OF NEW CASTLE COUNTY FOR FISCAL YEAR 2019 BEGINNING JULY 1, 2018. Introduced by: Mr. Smiley, Mr. Cartier

°18-025: (TO BE TABLED) CALCULATION OF SEWER SERVICE CHARGES EFFECTIVE JULY 1, 2018 FOR FISCAL YEAR 2019. Introduced by: Mr. Smiley, Mr. Cartier

°18-026: (TO BE TABLED) AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF NEW CASTLE COUNTY FOR THE PURPOSE OF FINANCING CERTAIN CAPITAL PROJECTS APPROVED IN THE FISCAL YEAR 2019 CAPITAL BUDGET. Introduced by: Mr. Smiley, Mr. Cartier

°18-027: (TO BE TABLED) THE CAPITAL BUDGET ORDINANCE OF NEW CASTLE COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2018. Introduced by: Mr. Smiley, Mr. Cartier

°18-028: (TO BE TABLED) ADOPT THE ANNUAL OPERATING BUDGET OF NEW CASTLE COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2018. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley noted that Ordinances 18-024 through 18-028 are all related to the FY 2019 budget and will be tabled and discussed at later date.

°17-070: (STATUS: TABLED) TO AMEND NEW CASTLE COUNTY CODE CHAPTER 14 (“FINANCE AND TAXATION”) REGARDING THE PROCESS FOR ABATEMENT OF CERTAIN TAXES AND PENALTIES FOR CERTAIN EXEMPT ORGANIZATIONS. Introduced by: Mr. Smiley

- Mr. Smiley announced that he would withdrawl Ordinance 17-070 at the April 24, 2018 Council Meeting.

VI. Item J, Item K & Item L – None

VII. Other Business –

- **Finance Department’s Responses to FY19 Budget Questions**
 - Brian Maxwell, CFO, provided handouts and gave a presentation. He also responded to Council Members’ questions.
 - Mr. Street voiced his concerns over the proposed FY19 Budget, particularly the FY19 Public Safety Budget.
- **Property Tax Exemption for Charitable Organizations in New Castle County – Karen Sullivan, County Solicitor**
 - Karen Sullivan, County Solicitor, provided a handout and gave a presentation. She also responded to Council Members’ questions
- **New Castle County Council Grant Request/Community Events**

Grant Applicant	Sponsor	Amount Approved	Council Member Motion/Second	Vote
Perfecting Holiness Deliverance Ministries	Hollins	\$1,200 - Hollins - \$1,200	Hollins/Kilpatrick	Yes – 10 No – 0 Not Voting – 1 (Smiley)
MOT Senior Center	Power	\$2,500 - Weiner - \$1,250 - Cartier - \$250	Kilpatrick/ Diller	Yes – 10 No – 0 Not Voting – 1 (Smiley)

- **Expense & Revenue Round Table**
 - no items were brought forth
- **Comments by the Executive Office**
 - Brian Boyle, Policy Director, discussed HB 377 and HB380.
- **Other** – none

VIII. Public Comment – None

IX. Ms. Kilpatrick made a motion to adjourn, seconded by Ms. Diller and unanimously approved. The meeting was adjourned at 3:01 PM.

A recording of the meeting is available upon request. Respectfully submitted by Tara Finnigan, Legislative Aide to Administrative-Finance Committee Co-Chair George Smiley.