



**NEW CASTLE COUNTY COUNCIL**  
**BOARDS AND COMMISSIONS SUBCOMMITTEE MEETING**  
**CO-CHAIR – COUNCILWOMAN ALISA C. DILLER**  
**CO-CHAIR – COUNCILMAN ROBERT S. WEINER**

**MINUTES**

**Tuesday, April 17, 2018**  
**1:00pm Meeting**  
**800 N. French Street**  
**8<sup>th</sup> Floor Conference Room**

1. **Call to Order** -Councilmembers in attendance John Cartier, Penrose Hollins, Janet Kilpatrick, Kenneth Woods, George Smiley, Tim Sheldon
2. Motion to go out of order to go to item #3. Motion by George Smiley second by Janet Kilpatrick.
3. Councilman Weiner proceeded to item #3 and introduced William M. McDuffie, Diversity Commission Nominee. Council then interviewed Mr. McDuffie. Comments were made by Mr. Duffy
4. Councilman Weiner then introduced item #4 and introduced counsel to County Council Mike Migliore who presented discussion to the committee surrounding draft legislation to improve the attendance of board members and commission members at meetings. Comments were made surrounding new legislation for the removal of members from boards and commissions.
5. Comments were made to the committee by Mike Migliore.
6. Comments were made by Executive Branch Policy Director Brian Boyle surrounding the draft legislation.
7. Motion was made by Chairman Weiner to approve previous meeting minutes from March 20, 2018 Boards and Commissions Subcommittee meeting. Second by Councilman Smiley. All in favor. Return to regular agenda business.
8. Continuation of comments made by Executive Branch Policy Director Brian Boyle.
9. Comment by Mike Migliore surrounding the Board of Assessment Review and Senate Bill 140 legislation for ways to improve the manner in which it operates.
10. Chairman Weiner discussed the possibility of the Board of Assessment review adding an assessment review expert as a member of the board. Weiner requested that providing a contract expert appraiser to serve on the Board of Assessment Review will be discussed at the next Boards and Commissions Subcommittee meeting. Councilman Hollins discussed having an assistant County Attorney assigned to the Board of Assessment review who has expertise in assessment.
11. Councilman Weiner also added discussion of compensation for members of Boards and Commissions to the next Boards and Commissions Subcommittee meeting.
12. Comment by Councilman Cartier report the addition of an expert in assessment review to the Board of Assessment Review.
13. Discussion by the chair and the committee to change the starting time of the Boards and Commissions meetings from 1 PM to 2 PM. The third Tuesday in the month was suggested as the scheduled day for Boards and Commissions meetings. Let the record reflect that the general consensus for a 2pm start time and the third Tuesday in the month to schedule the meeting was approved.
14. Request for comment under other. There was none.
15. Request for public comment. There was none.
16. Motion to adjourn by Councilman Smiley. Second by Councilman Woods. All in favor
17. Adjournment – 1:50pm