

MINUTES
Administrative Committee-Finance Committee
April 10, 2018

- I. Administrative-Finance Committee Co-chair John Cartier convened the Administrative-Finance Committee meeting at 1:30 p.m. on 4/10/18 in the 8th Floor Council Conference Room.
- II. Council members present were: Mr. Cartier, Ms. Diller, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Weiner, and Mr. Woods.

Absent were: Mr. Bell, Ms. Hartley-Nagle, Mr. Powers, & Mr. Tackett.
- III. Ms. Kilpatrick made a motion to accept the minutes from the 3/27/2018 meeting of the Administrative-Finance Committee. Ms. Diller seconded the motion and the motion passed unanimously.
- IV. Mr. Smiley made a motion to go out of order to discuss °18-023. Mr. Cartier seconded and it passed unanimously. The ordinance was discussed (see below under section V. Ordinances). Mr. Smiley motioned to return to regular order, seconded by Ms. Diller, and the motion passed unanimously.
- V. Discussion of Resolutions & Ordinances

Resolutions:

R18-052: (TO BE TABLED) ADOPTING THE NEW CASTLE COUNTY CAPITAL PROGRAM FOR FISCAL YEAR 2019 THROUGH 2024. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the resolution and Mr. Smiley explained the details
- There was no discussion.
- The floor was opened to the public for comments and there were none.

R18-053: TO SET NEW CASTLE COUNTY'S FISCAL YEAR 2019 CONTRIBUTION RATE FOR THE COUNTY'S PENSION PLANS. INTRODUCED BY: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the resolution and Brian Maxwell, CFO, explained the details
- There was brief discussion.
- The floor was opened to the public for comments and there were none.

R18-054: AUTHORIZING \$15,000.00 INCREASE TO THE PURCHASE ORDER CONTRACT FOR VANDEMARK AND LYNCH FOR STRUCTURAL REVIEWS FOR THE CODE ENFORCEMENT DIVISION OF THE DEPARTMENT OF LAND USE, FOR A TOTAL PURCHASE ORDER CONTRACT OF \$40,000.00. INTRODUCED BY: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the resolution and Mr. Smiley explained the details
- There was brief discussion.
- The floor was opened to the public for comments and there were none.

R18-055: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR NEW CASTLE CONSERVATION DISTRICT FOR DESIGN AND REPAIR OF THE FAILING OUTFALL LOCATIONS AT SPRING CREEK POND #1 AND #2 FOR THE DEPARTMENT OF SPECIAL SERVICES IN THE AMOUNT OF \$105,000.00. INTRODUCED

BY: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the resolution and Mike Harris, Environmental Compliance Manager, Special Services, explained the details.
- There was brief discussion.
- The floor was opened to the public for comments and there were none.

Ordinances:

°18-022: AMEND THE GRANTS BUDGET: APPROPRIATE \$116,300 IN FUNDING FROM WEST END NEIGHBORHOOD HOUSE TO THE CITI FOUNDATION PATHWAY TO PROGRESS SUMMER YOUTH EMPLOYMENT PROGRAM GRANT, TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES AS A SUBGRANTEE. Introduced by: Mr. Hollins, Ms. Diller

- Mr. Cartier read the ordinance and Ms. Diller explained the details.
- There was no discussion.
- The floor was opened to the public for comments and there were none.

°18-023: AMEND THE GRANTS BUDGET: APPROPRIATE AN ADDITIONAL \$67,500 IN FEDERAL FUNDS FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY, THROUGH THE DELAWARE EMERGENCY MANAGEMENT AGENCY (DEMA), UNDER THE DEPARTMENT OF SAFETY AND HOMELAND SECURITY, AND STATE FUNDING OF \$19,875 FROM THE DELAWARE DEPARTMENT OF TRANSPORTATION (DELDOT); TRANSFER FUNDING OF \$2,625 FROM THE EXISTING NEW CASTLE COUNTY OFFICE OF EMERGENCY MANAGEMENT (OEM) MATCH GRANT TO THE BAYVIEW BEACH ELEVATION PROJECT GRANT. Introduced by: Mr. Bell, Mr. Street

- Mr. Cartier read the ordinance and Dave Carpenter, Director of Emergency Management Services, explained the details.
- There was brief discussion.
- The floor was opened to the public for comments and there were none.

°17-070: (STATUS: TABLED) TO AMEND NEW CASTLE COUNTY CODE CHAPTER 14 (“FINANCE AND TAXATION”) REGARDING THE PROCESS FOR ABATEMENT OF CERTAIN TAXES AND PENALTIES FOR CERTAIN EXEMPT ORGANIZATIONS. Introduced by: Mr. Smiley

- Mr. Smiley stated that the ordinance would remain tabled.

VI. Item J, Item K & Item L – None.

VII. Other Business –

- **Travel Request Approval for Mr. Weiner**
 - Mr. Weiner made a motion for approval to travel to the Spring NACO conference. The motion was seconded by Ms. Diller and approved unanimously.
- **New Castle County Council Grant Requests/Community Events**

4/10/18 FINANCE COMMITTEE MEETING GRANT REQUESTS

GRANT APPLICANT	AMOUNT REQUESTED/ AMOUNT PROPOSED	INTENDED USE OF GRANT	Standard Accounting Practices/Non-Discrimination Policy	PRIOR COUNCIL GRANTS IN CURRENT FISCAL YEAR	COUNCIL MEMBER
Capitol Little League	\$2,500/\$1,800	Assist with funding for completion of dugouts.	Yes/Yes	No	Sheldon/ Kilpatrick

Amounts highlighted in yellow are final totals.

Council Members Present for Vote

- Bell
- Cartier
- Diller
- Hartley-Nagle
- Hollins
- Kilpatrick
- Powers
- Sheldon
- Smiley
- Street
- Tackett
- Weiner
- Woods

Vote Count

Yes	8
No	0
Not Voting/Abstain	1 (Smiley)
Absent	4

- **Expense & Revenue Round Table-** None.
- **Comments by Executive Office-**
 - Brian Boyle, Policy Director for the administration, stated that Senator Margaret Rose Henry would be sponsoring the hotel tax legislation in the State Senate and that they are seeking Representative Larry Mitchell to do the same in the State House.
- **Other-**
 - There was discussion about the status of the Board of Adjustment enabling legislation in the General Assembly. Counsel to Council, Mike Migliore, stated that it has not yet been scheduled for a vote.
 - Ms. Kilpatrick led a discussion of the treatment of Col. Bond at the previous day's

budget hearing. She suggested that Council members responsible for that treatment apologize, and possibly Council as a body do so as well.

- There was discussion.
- The floor was opened to the public for comment, of which there was none.

VIII. Mr. Smiley made a motion to adjourn, seconded by Ms. Kilpatrick. The meeting was adjourned at 1:59 PM.

A recording of the meeting is available upon request. Respectfully submitted by Brian Holajter, Legislative Aide to Administrative-Finance Committee Co-Chair John Cartier.